*[Please Submit completed proposals to* [*Gale.Sheean-Remotto@ucop.edu*](mailto:Gale.Sheean-Remotto@ucop.edu)*.]*

|  |  |
| --- | --- |
| **Submissions are accepted semi-annually during two periods of opportunity: Dec. 1 - 15th and May 15th - 31** | |
| **Date:** |  |
| **Subject Area:** |  |
| **Project Name:** |  |
| **Co-Leads / UC Locations:** |  |

**Overview**

*[Provide brief description including purpose, objectives, and any key accomplishments to date. Define how project fits within current aims of the* [*UC Global Food Initiative*](http://www.ucop.edu/global-food-initiative/index.html)*, include what audience(s) will be impacted or benefit from the project.]*

**Challenges**

*[List potential challenges, obstacles, issues, and risks.]*

**Exportable Solution**

*[Document how the project delivers on an exportable solution for addressing food security, health and/or sustainability and actionable steps for communicating the deliverable or solution outside your campus community.]*

**Post-Funding Vision**

*[Do you envision your project turning into a more sustained effort that a campus would adopt as a program? If so, please explain how the project would transition, including any assumptions and if the project has a local (campus) or systemwide application.]*

**Timeline & Milestones**

*[List project milestones and deliverables. Add rows as needed.]*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ID | Milestone / Deliverable | Targeted Completion Date | % Complete | Resource Responsible | Comments |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Stakeholders/Constituencies**

*[List key constituents, partners, and stakeholders and identify opportunities to engage.]*

|  |  |  |
| --- | --- | --- |
| Stakeholders | Project Impact | Engagement Opportunities |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Funding and Resources**

*[Detail funding and resource needs. Include funding breakdown, budget justification, and available matching funds. Provide priority-funding levels that identify the minimum set of deliverables to complete the project objective(s): 1= Basic or Bronze level; 2= Enhanced or Silver level; and 3= Premium or Gold level funding. This will help inform selection process for awards. See example.]*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Priority Level | Expense Category  (e.g., Event, Travel, Meetings, Videos) | Purpose / Use of Funds | Matching Source/  Funds | Amount Requested |
| *1* | *Personnel* | *Hire GSR for 2 semesters to conduct analysis of food systems*  **Example** | *$0* | *$10,000* |
| *1* | *Travel* | *Travel to 10 campuses to conduct analysis of farm-to-table effort* | *$0* | *$5,000* |
| *1* | *Event* | *Host 3 workshops to discuss findings and develop solutions* | *$0* | *$9,000* |
| *2* | *Document* | *Create marketing materials of GFI work and GFI swag* | *$0* | *$1500* |
| *3* | *Event* | *Host (3) networking events to share solutions* | *$0* | *$7,000* |
|  |  | *Totals* | *$0* | *$32,500* |

*In this example, the GSR hire, travel and workshop are necessary to fulfill or complete the project objective. The marketing materials would be nice to have if there is available funding and the networking event would be “the reach” deliverable to augment the basic project deliverable.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Priority Level | Expense Category  (e.g., Event, Travel, Meetings, Videos) | Purpose / Use of Funds | Matching Source/  Funds | Amount Requested |
|  |  |  | $ | $ |
|  |  |  | $ | $ |
|  |  |  | $ | $ |
|  |  |  | $ | $ |
|  |  |  | $ | $ |
|  |  |  | $ | $ |
|  |  |  | $ | $ |
|  |  |  | $ | $ |
|  |  |  | $ | $ |
|  |  |  | $ | $ |
|  |  |  | $ | $ |
|  |  |  | $ | $ |
|  |  |  | $ | $ |
|  |  |  | $ | $ |
|  |  | **Totals** | $ | $ |